ManTra

Management Consulting and Training

Use your ManTras strategically

About Us

ManTra Management is a management consulting and training firm.

We offer training workshops in various areas related to managing organizations. Session topics range from general management, project management, program management and first level supervision to leadership development, negotiation skills and effective management tactics. We also provide introductory and preparatory workshops for student and junior employees along with non-technical project management courses. All of our products deal with the subject of management and nothing else!

As consultants, we offer a full range of services from providing innovative solutions, developing and establishing project management methodologies in your organization to applying proven best practices and processes to your programs and projects and training your staff to maintain these principles for long-term quality and growth.

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Our Core Services

- Management Consulting Solutions
- Program Management Services
- Project Management Services
- Management Training and Coaching

Management Consulting Solutions

Purpose: To assess your organizational maturity in terms of consistent use of project management (PM) methodologies while planning, executing and managing projects within the organization. This assessment will be done both at a people and process level to develop and implement an integrated project delivery solution that incorporates people, systems, processes and business practices

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Management Consulting Solutions

- Development of an integrated methodology to pro-actively plan, execute, monitor and close projects
- Development and Implementation of a Program Management Office or a Project Management Office (PMO)
- Conduct all necessary training for the implementation and continuation of this process for future projects
- Development of a step-by-step route map for project team members to follow from project initiation to closure making this a process centric approach
- Creation of all customized templates and forms required for implementation on project

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Program Management Services

Purpose: To coordinate and conduct program management activities on ongoing programs in a centralized manner to ensure efficiency, timely completion within budget and set scope. We will facilitate completion of programs/projects by monitoring the work and reporting progress to management officials to help make strategic decisions on the programs.

This will be done at 3 levels:

- Consultant or supportive role: To help Management officials make decisions regarding their programs by collecting and providing appropriate and required information
- Controlling role: To help Management maintain compliance on programs by monitoring ongoing programs
- Directive role: To help Management manage and complete approved work as per plan by managing and directing the work

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Program Management Services

Focus Areas

- Program Structuring, Planning and Management
- Change Management
- Governance of Program and all related projects
  - Defining roles and responsibilities
  - Providing oversight assistance
- Stakeholder Management
- Financial Management
  - Implementation of fiscal controls for all projects
- Risk Management
- Issue Management and Progress Reporting
- Methodology and Process Support
- Communications Management

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Project Management Services

- Project Planning and Management
  - Establishing project controls
  - Preparing the Project Management Plan
- Stakeholder Management
- Fiscal controls and Schedule development
- Procurement assistance and vendor management
- Project Monitoring and Control
- Risk management and Quality assurance
- Meeting management
- Transition planning
- Staff development and Training

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Management Training and Coaching

- Leadership skills enhancement
- Advanced Project Management Skills
- Manager Development programs
- PMP and PgMP Certification Exam prep course
- Program and Project Management trainings
- Train-the-trainer programs / E-learning module
- The Ultimate Manager workshop
- First time Supervisor training
- Negotiation and Conflict Resolution trainings
- Customized trainings per client needs

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Services used regularly by our Clients

Practical Project/Program Management Workshops

- Targeted for use by Project Managers, Team Leads and Team Members
- Highly customized for immediate use on current projects or programs in an Agile environment
- Selected concepts are introduced along with pertinent case studies for participants
- Both concepts and case study are tailored for practical situations after discussions with client
- Target objectives will be developed for post-workshop follow up by HR Team and Business Unit heads with our assistance

Manager Development Programs / Soft Skills Development

- Intended for employees in Management positions to fine tune their management skills for increased productivity, risk planning, stakeholder management, efficiency, decision making or problem solving.
- Includes a host of soft skills required for leading efforts at top levels in the organization
- Target objectives will be developed for post-workshop follow up by HR Team and Business Unit heads with our assistance

Consulting Solutions

- Develop and implement consulting solutions for work area problems
- Training for all related employees post consulting work
- Development of all required templates, forms, etc.
- Implementation on a selected project and measurement/reporting of post-project results

Preparatory Workshops

- Introduction to Project Management: Intended for entry level or junior employees and students to inculcate an atmosphere of Project Management within the company thereby ensuring a bottom-up approach

- First Time Team Lead or Manager:

Intended for any employee who is going to/promoted to a supervisory position to prepare them for and to succeed in the new role

- PMP Exam Preparation Workshop

Intended to prepare participants to pass the PMP exam

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Why ManTra?

- Experienced, educated, qualified and certified instructors
- We do only management trainings! So our efforts are not diluted
- Result oriented and customized training
- Professional approach towards our customers
- Information presented is ready for immediate use – no follow up courses required
- Information provided is a combination of time tested theory and real world experience
- High quality of materials presented and delivery mechanism
- What you see is what you get – You deal with the trainers directly
- Subject Matter Experts (SMEs)
- Training at your doorstep – We come to your offices
- Cost effective trainings
- All commitments are followed through – NO exceptions!

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Our Clients

DART

ORACLE

North Central Texas
Council of Governments

Crosswind
Learning

GKC
Inspiring the future

Infotech
Creating Business Impact

FRONTIER
AIRLINES

UNIVERSITY OF
TEXAS
ARLINGTON

ben franklin
opticians

BAJAJ
Distinctly Ahead

CYIENT

Lead Instructor USPs

- Subject matter expert (SME)
- Licensed professional engineer with 18 years of hands-on industry experience
- Over 10 years of training experience with different levels of participants across various domains
- Multiple educational degrees & certifications
- Effective communicator with demonstrated expertise
- Thorough working knowledge of organizations to help implement management concepts
- Worked on PMI's Education Committee to develop curriculum and course material for the PMI
- Was an instructor for the PMI for their PMP exam preparation course
- www searchwords: "Mahesh Kuimil"
- Linkedin : "Mahesh Kuimil, P.E., PMP, PgMP

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